**Trainer Appraisal**

Upon completion, this document must be shared with your Training Programme.

Name of Trainer being appraised:

Name of Appraiser:

Date of appraisal:

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| **Personal details**  Scope of work |
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| **Successes and challenges**  What has been going well in the last 12 months?  What areas do you need to improve?  What are your reflections on your feedback from your last 2 doctors in training? |
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| **GMC Trainer Survey Top 10 challenges**  The following are the top 10 challenges from the 2024 GMC trainer survey. Please consider these areas in appraisal discussion   * Balancing service and education * Supporting trainees with exams * Identify and manage trainee needing extra support * Writing effective supervisors reports * Giving effective feedback * Coaching and mentoring * Differential attainment * Supporting a trainee after time out * Cross cultural communication * Leadership and management and ARCP process |
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| **Personal and professional well being** |
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| **Have you considered observing an ARCP panel?**  *If you would like to, please contact* [*rachel.hardy19@nhs.net*](mailto:rachel.hardy19@nhs.net) |
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| **Please consider using the** [**personalised learning plan**](https://madeinheene.hee.nhs.uk/Portals/6/Trainers/Personal%20learning%20and%20development%20plan.docx?ver=2024-12-04-131410-407) **for a guided discussion with your doctor in training. Discuss your thoughts.** |
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| **Previous PDP**  Feedback, compliments, complaints, educational SEAs, feedback on observed teaching (once per appointment cycle) |
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| **Aspirational PDP** |
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| **Summary of discussion** |
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| **Agreed PDP for this year** |
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